

**PHILLIP NOEL SMYTH
EDUCATIONAL SCHOLARSHIPS**

POLICY / PROCEDURES PNS-01

The 1997 Annual Conference resolved to allocate funds to honour the contribution to the M.E.U., and in particular the education and training of Union members, by our esteemed colleague and friend the late Phil Smyth.

It is suggested that the Union distribute these funds for the educational assistance of members and their families.

It is recommended that the disbursement will be across four categories.

The Manager Administration and Personnel Services has carriage of this fund, however, should difficulties and or conflicts arise this matter should be directed to the General Secretary.

Category 1

Secondary Education
Higher School Certificate

Payment of up to \$1000.00 (a pro rata payment may be awarded) to assist low income employees by providing financial support for own child undertaking the Higher School Certificate.

A maximum of one Scholarship per parent/guardian (member) will be awarded; however, where both parents are members of the Union and meet the required criteria up to two scholarships may be awarded

A maximum of four (4) Awards or up to \$4,000 per annum will be paid under this category.

Nothing in this policy prohibits the Executive of the Union granting a special application for payment of the benefit.

Conditions:

1. Member must be a financial member of the USU for a period not less than five (5) years
2. Member employed in * Operational Band (proof required ie statement of family income)
3. Member to be sole provider (single income family or single parent/guardian)
4. Must provide proof of child enrolled for years 11 and or 12

Category 2

Tertiary Education
Industrial Relations Studies or
Local Government Foundation Studies Operation Certificates.

The Union will contribute up to \$750 towards text expenses for members or their child undertaking Industrial Relation Courses at TAFE or in providing access for members to undertake modules in the Operational Certificates.

A maximum of one Scholarship per parent member; however, where both parents are members of the Union and meet the required criteria up to two scholarships may be awarded to one family.

A Maximum of four (4) Awards or up to \$3,000 per annum will be paid under this category.

Nothing in this policy prohibits the Executive of the Union granting a special application for payment of the benefit.

Conditions:

1. Member must be a financial member of the USU for a period not less than five (5) years
2. Where a scholarship is sought of son/daughter, son/daughter must be under the age of 21 and dependant on member parent/guardian
3. Where member applies for self, member must be a long term school leaver (five years +)
4. Member must be employed in Operational Band (proof required ie statement of family income)
5. Member to be sole provider (single income family or single parent if applying for son or daughter. This does not need to be met if member is applying for self)
6. Proof of enrolment must be submitted to the Union

Category 3

University Studies

The Union will contribute up to \$750 towards university fees or books for those members or the son/daughter completing a semester of study or continuing their professional education program. Preference will be afforded to applications that identify a leaning towards industrial or political study.

A maximum of one Scholarship per parent (member); however, where both parents are members of the Union and meet the required criteria up to two scholarships may be awarded to one family

A Maximum of four (4) Awards or up to \$3000 per annum will be paid under this category.

Nothing in this policy prohibits the Executive of the Union granting a special application for payment of the benefit.

Conditions:

1. Member must be a financial member of the USU for a period not less than five (5) years

2. Where scholarship is sought of son/daughter, son/daughter must be under the age of 21 and dependant on member parent
3. Member must be employed in Operational * Band (proof required ie statement of family income)
4. Member to be sole provider (single income family or single parent if applying for son or daughter. This does not need to be met if member is applying for self.)
5. Proof of enrolment must be submitted to the Union

Category 4

Industry Scholarship Contribution

This grant is provided to an Industry project that assists in the educational development of a member into middle and senior management.

This scholarship is applicable to members (self) only.

A maximum of two (2) Awards or up to \$2,000 per annum will be paid under this category.

Nothing in this policy prohibits the Executive of the Union granting a special application for payment of the benefit.

Conditions:

1. Member must be a financial member of the USU for a period not less than five (5) years
2. Member must be employed in Operational * Band (proof required ie statement of family income)
3. Proof of enrolment must be submitted to the Union

* Combine family salary of up to \$42,000 per annum to be reviewed yearly.

Persons who are not successful in securing a scholarship, may appeal to the General Secretary of the Union in writing.

The General Secretary will investigate said application and provide feedback within 14 days from the date the appeal received by the Union.

Where the General Secretary feels an error has been made, the General Secretary will have the authority to amend the situation.

Policy reviewed by: Staff Committee Policy, Planning & Direction Sub Committee	February 2010
Policy endorsed by: Executive	June 2010
Policy amended:	
Policy review date:	